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DDP/RMS-71/76

21 June 1971

MEMORANDUM FOR: Chairman, Records Management Board

SUBJECT : Status Report, 1 June 1971 - 30 June 1971

1. There have been no developments of sufficient import in the CS Records Management Program to warrant reporting them to Colonel White. We are still working with the two microfiche pilot projects at Headquarters and another at the [REDACTED]. The amount of material microfilmed so far is not large enough for us to draw any firm conclusions. We are convinced, however, that we must make greater use of photography even though it will be expensive, particularly in manpower.

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2. CS components are continuing their review of material at the Records Center and other holdings with the objective of weeding out and destroying material of no value. A number of components are also studying various collections of records which might be converted to microfilm.

3. In reference to your request for a statistical report of records retirements, disposals, etc., we wish you to know that we have found no significant errors in the figures maintained by the Records Center. For this reason we are quite willing to accept their figures.

[REDACTED]

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Chief, DDP Records Management Staff

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